

# Justice and Community Safety Directorate

## Consultation and submissions

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From time to time, the Directorate will issue review papers that call for public review and comment. Public contributions to a review or inquiry are called submissions. These are actively sought by the Department from a broad cross section of the community, as well as from those with special interest in the topic area.

Submissions are usually written, but there is no set format and they need not be formal documents. It would be helpful if comments addressed specific questions or paragraphs in a particular consultation paper. Where possible, submissions in electronic format are preferred.

The Directorate provides an electronic submission area via this website and contributors are encouraged to use this free, simple to use facility. The facility is accessed from the website front page during a consultation period. Alternatively, hard copy submission can be posted to the nominated address for each enquiry.

For all ACT Government consultations, visit the [Community Engagement website](#).

## Open inquiry policy

In the interests of informed public debate, the Territory government is committed to open access to information. As submissions provide important evidence to each review/inquiry, it is common that contents of submissions and quotes from them or that refer to them in publications will be used. Non-confidential submissions will be made available to any person or organisation upon request following completion of a review/inquiry and may also be published on the Directorate's website. For the purposes of this activity, a review/inquiry is considered to have been completed when the final report has been tabled in the Legislative Assembly.

Confidential submissions may include personal information or other sensitive information (such as commercial-in-confidence material) where confidentiality or anonymity is requested. Any request for access to a confidential submission is determined in accordance with the [Freedom of Information Act 1989](#), which has provisions designed to protect sensitive information given in confidence.

In the absence of a clear indication that a submission is intended to be confidential, submissions will be considered as non-confidential.